

Rogue Community College
Nursing Department
General Information, Criminal Background Check

1. Accepted Nursing Department Program students (Nursing or Practical Nursing) must follow through on the following criminal background check process and sign and **submit a “Criminal Background Check Statement of Understanding”** to the Nursing Department administrative assistant (building B, Redwood Campus, 3345 Redwood Hwy, Grants Pass, OR 97527 or Table Rock Campus Rm 137) **by the deadline provided in acceptance materials.**
2. Students must submit a request for criminal history background check with fees directly to the vendor specified by the Program, by date specified in letter.
3. The specified vendor will check the applicant’s criminal history record against the “Crimes Which May Disqualify” document (found on the program website) and will provide all results regarding any criminal history found on the student’s record to the Program director.
4. Accepted students found to have a criminal history with crimes that would permanently exclude them from the program (highlighted on the “Crimes Which May Disqualify”) or disqualify them from the appeals process for 5 years from the time of conviction (when it is still less than 5 years from conviction; italicized and underlined on “Crimes Which May Disqualify”) will be contacted by the program director and will be notified of the rescinding of acceptance. A history of conviction for any of the other listed crimes will result in review by the Appeals Committee with probable permanent exclusion unless there is significant distance in time from conviction AND significant mitigating circumstances. Any individual that has been disqualified on the basis of the background check may challenge the accuracy and completeness of their record check through the specified vendor (contact information provided in the letter from the program).
5. Students potentially disqualified but whose crimes do not match the highlighted crimes or italicized/underlined (within 5 years) crimes and who believe they can prove they no longer pose a threat to the welfare of any individuals and can show distance in time and mitigating circumstances may obtain the “Appeal for Reconsideration of Exclusion” document from the Nursing Department Chair by calling 541-956-7308 for an appointment.
6. In accordance with the standards set by our clinical partners, students who within the past seven years have any felony conviction, or any conviction for possession of drugs (controlled substances) other than marijuana, or conviction for possession of marijuana in the most recent two years, or more than one conviction for drunk driving or related charge, or serious misdemeanors (involving violence, weapon, sex crime, theft) or three or more misdemeanors, or sex offender registration, will have their status/history reviewed and the director will notify them whether or not they have been found to be eligible for the appeals process. If a conviction is for drunk driving or related charges less than 18 months prior to the start of the Program, an appeal will only be considered if the student can provide proof of successful completion of a diversion or treatment program at least 12 months before the start of the program. Students with an unresolved arrest, charge, pending indictment or outstanding warrant, or on probation will not be considered for the appeal process until or unless the issue is resolved. Any past conviction for any felony, any misdemeanor, or for any U.S. military crime or international crime is also potentially disqualifying.
7. See the “Crimes Which May Disqualify” link at [Crimes Which May Disqualify](#) for disqualifying/potentially disqualifying crimes. Please call 541-956-7308 if you have questions.